

Bladen Community College
BOARD OF TRUSTEES MEETING
Minutes of January 22, 2019

Members Present: Dennis Troy, chair; Frank Gemma, vice chair; Mary Andrews; Pam Benton; Ray Britt; Bruce Dickerson; Larry Hammond; Ricky Leinwand; James McVicker; Hayes Petteway; Joseph Rozier; and Adriana Quiroz, SGA president.

Members Absent:

Others Present: Jeff Kornegay; Sondra Guyton; Barry Priest; Jay Stanley; Lynn Grey King; Cynthia McKoy; Linda Burney; Sharon Coe; Gary Grady, board attorney; and Missi Hester, recorder.

At 6:01 p.m., Chairman Dennis Troy announced that a quorum of members was present, called the meeting to order, and asked if any trustee had a conflict or an appearance of conflict of interest. There were none.

Mr. Hammond gave a prayer.

Ms. Hester called the roll.

The open session minutes of the November 27, 2018, meeting were approved with a motion by Mr. Petteway and second by Mr. Leinwand. The closed session minutes of the November 27, 2018, meeting were approved with a motion by Mr. Leinwand and a second by Ms. Andrews. The motion carried.

The presidential search committee minutes for December 6, 2018, were approved with a motion by Mr. Dickerson and a second by Mr. Petteway. The motion carried.

Student Government Association Report:

Ms. Adriana Quiroz, Student Government President, provided a report. Ms. Quiroz stated that the SGA is holding a coat drive to benefit Bladen County residents. Donated coats will be delivered to the Bladen Crisis Center at the end of January. Ms. Quiroz reported that members of the SGA distributed Bladen Community College t-shirts to new and returning students on January 3rd and January 4th. The student government association participated in the Martin Luther King, Jr. parade in Elizabethtown on Monday, January 21. Mr. Troy requested that the group who participated in the parade attend the next board meeting so that the board may thank them for their service to the college.

Faculty Senate Report:

Ms. Sharon Coe, faculty senate president, presented the faculty senate report. Ms. Coe stated that the science department is currently working with Cape Fear River Watch on

a grant sponsored project titled “Shad in the Classroom”. Two BCC students will be trained as counselors for this program.

Ms. Coe stated that WECT chief meteorologist Gannon Medwick will be speaking in the college library on Thursday, February 28 at 11:00 a.m. The Martin Luther King, Jr. program will be held on Thursday, January 24, in the college auditorium. Ms. Coe reported that Reverend Shawn Maynor will be the guest speaker for the event.

Ms. Coe reported that four Wal-Mart gift cards were donated to students in need during the month of December. Various faculty members donated the funds used to purchase the gift cards. Ms. Coe also reported that the faculty senate continues to face obstacles in establishing a food pantry on the college campus. Ms. Coe stated that other colleges operate food pantries with funding from their college’s foundation. Ms. Linda Burney will discuss this further with incoming BCC president, Dr. Amanda Lee. Ms. Coe asked for guidance or suggestions from the trustees.

Bladen Community College Foundation Report:

Ms. Linda Burney distributed information that detailed the financial growth of the foundation since 2007. Seventy-three foundation scholarships were awarded during the previous year.

Academic and Student Affairs Committee Report:

Mr. Barry Priest provided information regarding registration for the 2019 spring semester. Mr. Priest reported that the current headcount is 1090 and the headcount during the same time last year was 1065. He provided information that detailed the enrollment for each program of study with college transfer and general education encompassing 52.8% of enrollment. Mr. Priest stated that enrollment will increase when enrollment for the second-eight weeks begins.

Ms. Sondra Guyton reported on the apprenticeship program with Smithfield Foods. Ms. Guyton stated that during the past summer, the college began planning a mechatronics program with the assistance of Donovan Owens and others at Smithfield Foods. She stated that the processing plant is moving towards a more automated process. The mechatronics program will train individuals to repair the machines used in this process. Ms. Guyton reported that the program consists of 848 hours and can be completed in four semesters. Sixteen Smithfield employees enrolled for the fall semester and 36 individuals are enrolled currently. She stated that these individuals are attending classes while “on the clock” at Smithfield. Ms. Guyton informed the board that nine additional Smithfield employees are enrolled in the mechatronics program and are receiving reimbursements for the registration fees. She stated that a mechatronics associate degree is also being planned for the future. Ms. Guyton praised the staff and faculty at the college for working together to help establish the program and make it successful.

Ms. Guyton provided information regarding the East Arcadia Center. Ms. Guyton stated that the college has worked diligently to increase enrollment at the Center. She stated that she was instructed to open the Center for a couple of days beginning January 2nd and to close the Center if no registrations were received. Ms. Guyton stated that although courses for the spring 2019 semester were advertised, no registrations were received at the Center. She reported that she was directed to re-open the Center until the upcoming meeting of the trustees to let them decide about closing the Center. Ms. Guyton told the board that three individuals are employed part-time at the East Arcadia Center.

Ms. Guyton discussed enrollment at the Center for the past five semesters and also state and county expenses for the East Arcadia Center for the six-month time period of July 1, 2018 through December 31, 2018. The expenses included items such as state salaries and benefits, state ground transportation costs and county facility expenses. The total for these expenses totaled \$33,413.24. The lease ends on June 30, 2019 and the college must give 60 days' notice if the trustees decide not to enter into a lease for the next fiscal year. Mr. Troy asked the board attorney, Mr. Gary Grady, what the college is responsible for until June 30. Mr. Grady stated that the college is not responsible for the exterior structure of the building or the roof. The college is responsible for the maintenance cost for the interior of the building and the HVAC system.

Ms. Guyton reported that classes can be offered in the East Arcadia community as needed and requested by the community. She stated that classes can be offered in churches, fire departments and possibly at the elementary school.

Mr. Petteway made the motion to terminate the lease for the East Arcadia Center and to send a notification with regret to the Town of East Arcadia. The motion was seconded by Sheriff McVicker. Mr. Troy stated that he regrets that due to low enrollment the Center must be closed. He asked for those in favor of closing the Center to raise their hands. One trustee, Ms. Mary Andrews, opposed the termination of the lease agreement. Mr. Grady was asked to prepare a letter regarding the East Arcadia Center lease stating the decision of the board and send a copy of the letter to the Town of East Arcadia. Discussion followed regarding the closing date of the Center and extending the contracts for the part-time employees. It was decided to extend the contracts for the part-time employees to Friday, February 8, 2019. Equipment owned by the college will be removed by the college maintenance staff.

Building/Facilities/Grounds Committee Report:

Jay Stanley reported on the continuing education and STEM/advanced manufacturing buildings. Mr. Stanley stated that the college received the notice to proceed for the Workforce Development building on August 8, 2018 and the project completion date is September 7, 2019. He reported that the floor slab has been completed and the metal stud framing is nearly completed. Mr. Stanley told the board that the site utilities, roof decking and wall sheathing are items that the construction crew will be working to complete for the next 30 days.

Mr. Stanley informed the board that the college received a notice to proceed regarding the STEM building on October 8, 2018 and the scheduled completion is August 14, 2019. He reported that to date, 33 percent of the time allotted for the construction of the STEM building has passed with approximately 8 percent of the on-campus construction being complete. Mr. Stanley stated that the metal building will be delivered to the campus in February. He expects construction to move swiftly once it is delivered. Mr. Stanley stated that the project is being monitored closely by himself, Mr. Junior Rideout and Mr. Sanford Cain. The contractor for the project has not requested an extension for the project and there have been no change orders to date.

Fiscal Affairs Committee Report:

Mr. Stanley presented the second quarter financial reports for the period ending December 31, 2018. He stated that the college is financially on track for the state and local budget. Mr. Stanley reported that the college has received notification of a budget reversion of .575 percent. He stated that the college prepared for the reversion by holding one percent of the budget in reserve. Mr. Stanley told those present that approximately \$95,000 was held in the event of a reversion and the college will be sending \$55,116 back. He reported that the state has requested a reversion nearly every year.

Mr. Petteway provided a report on the foundation investment committee. He stated that he continues to be pleased with The Sizemore Group.

Personnel Committee Report:

No personnel committee report was brought before the Board.

President's Report:

Ms. Hester reported that the North Carolina Association of Community College Trustees Law/Legislative seminar will be held April 3 through April 5 at the Sheraton Raleigh Hotel. Ms. Hester asked that trustees contact her if they are interested in attending.

Mr. Kornegay reported to the board that SACS-COC will be requiring self-evaluations from the board of trustees. He stated that he would present additional information during an upcoming meeting. Mr. Kornegay also told the members of the board that the Statement of Economic Interest (SEI) forms are due in April. He stated that trustees who attend the retreat can complete their SEI forms at that time.

Old Business:

No old business was brought before the Board.

New Business:

No new business was brought before the Board.

Unfinished Business:

No unfinished business was brought before the Board.

At 7:46 p.m., Chairman Troy thanked everyone for attending. The meeting adjourned with a motion by Ms. Andrews and a second by Mr. Leinwand.

Dennis Troy, Chairman

William Findt, Secretary