

**Bladen Community College  
BOARD OF TRUSTEES MEETING  
Minutes of March 26, 2019**

**Members Present:** Dennis Troy, chair; Frank Gemma, vice chair; Mary Andrews; Pam Benton; Ray Britt; Brian Campbell; Bruce Dickerson; Larry Hammond; Ricky Leinwand; James McVicker; Hayes Petteway; and Joseph Rozier.

**Members Absent:**

**Others Present:** Amanda Lee; Jeff Kornegay; Sondra Guyton; Barry Priest; Jay Stanley; Linda Burney; Sharon Coe; Jesus Ramos, SGA Public Information Officer; Jacob Hester; Joy Grady; Alan Wooten; Gary Grady, Board Attorney, and Missi Hester, recorder.

At 6:02 p.m., Chairman Dennis Troy called the meeting to order, and asked if any trustee had a conflict or an appearance of conflict of interest. There were none.

Mr. Troy gave a prayer.

Ms. Hester called the roll.

The minutes of the February 22, 2019, meeting were approved with a motion by Mr. Dickerson and second by Mr. Britt. The motion carried.

**Student Government Association Report:**

Jesus Ramos-Pacheco, Public Information Officer for the Student Government Association, gave the report for the SGA. Mr. Ramos-Pacheco stated that the SGA would be traveling to Durham, North Carolina to attend the North Carolina Community College Student Government spring conference. He also reported that the SGA would be traveling to Raleigh on April 3<sup>rd</sup> to visit the North Carolina General Assembly. The group will tour the Legislative building, the Capital building, the Governor's mansion, as well as meet with local state representatives.

BCC student Jacob Hester provided a brief testimonial regarding his experience at the college. Mr. Hester stated that he began taking college courses through the Career and College Promise Program at BCC while he was a junior in high school. He told the Board that the Career and College Promise Program has been immensely beneficial toward his future college and career goals. Mr. Hester stated that he will have earned two associate degrees from the college when he graduates in May and that the courses he has taken while at BCC have expanded his knowledge and skills. Mr. Hester stated that the value of free tuition is priceless and he plans to continue his education at a university in the fall. Mr. Hester will graduate from West Bladen High School in June.

### **Faculty Senate Report:**

Sharon Coe presented the faculty senate report. Ms. Coe reported that on March 1 the math and science department hosted 140 Bladen County eighth grade students for the Spring Science and Math Day. Clarkton School of Discovery and Elizabethtown Middle School attended four sessions and the students were provided folders containing information about BCC. Ms. Coe reported that a professional development session on Career and College Ready Graduates (CCRG) and Reinforced Instruction for Student Excellence (RISE) was held on March 21.

Ms. Coe stated that a ceremony was held inducting 32 students into the Sigma Kappa Delta English Honors Society. An induction ceremony for the Phi Theta Kappa Honors Society will be held in April. Ms. Coe reminded the group that the college STEAM fair is scheduled for Wednesday, March 27 in the college auditorium. There are 101 entries for the fair with 187 students who will participate. She invited the Board to attend the activities.

Ms. Coe stated that work to develop the college food pantry, The Eagle's Nest, continues. She stated that Bladen County 4H will be donating non-perishable food items to the college at the beginning of April. Ms. Coe also remarked that an application has been submitted to Food Lion Feeds for a \$1,500 gift card and Second Harvest Food Bank in Fayetteville has been contacted for an application for membership. She stated that she hopes the food pantry can begin serving individuals by mid to late April.

Mr. Troy thanked Ms. Coe for her report.

### **Bladen Community College Foundation Report:**

Linda Burney informed those present of upcoming activities of the Foundation. The annual scholarship luncheon was held on March 21<sup>st</sup> in the college auditorium and Dr. Lee served as the speaker for the event. One hundred and nine individuals attended the event. The all campus appeal will begin in April and a "brick" campaign is being planned. Ms. Burney reported that the Foundation Board of Directors dinner meeting will be held on Monday, April 8<sup>th</sup>.

Mr. Troy asked if there were questions or comments. There were none.

### **Academic and Student Affairs Committee Report:**

Barry Priest provided a presentation regarding the Career and College Promise Program and the Bladen Early College High School. The presentation was given in an effort to further clarify the services available to high school students. Mr. Priest gave a brief history of the dual enrollment program and explained that the Career and College Promise Program replaced it in January 2012. Juniors and Seniors enrolled in the

Career and College Promise Program take and earn college credits while enrolled in area high schools. Potentially, these students earn one-to-two years of college credits and the cost for tuition is waived for the student. Mr. Priest then explained the Cooperative Innovative High School or “Early College” program. Students who have been accepted in an Early College program commit to a super senior year (13<sup>th</sup> year) to complete an associate degree. These students take all of their courses at the college and do not attend school at an area high school. Upon completion of the Bladen Early College Program, students earn their high school credential and an associate’s degree at no cost. Tuition is waived.

Discussion followed regarding admission requirements for the Bladen Early College Program. It was explained that Bladen County Schools sets the requirements for admission into the program.

Sondra Guyton provided continuing education information. Ms. Guyton reported that a “train the trainer” four-day regional workshop had recently been held and that surrounding colleges sent individuals to learn how to teach the Working Smart soft skills training program. She stated that this course is one of two courses that will be taught during fall 2019 in connection with the BB&T Client Care Center training. Ms. Guyton told the Board that BB&T has asked the college to submit a plan detailing how the college plans to use the \$250,000 donation given in December 2019. Part of the funds will be used as scholarships for workforce development training.

Ms. Guyton reported that on Wednesday, March 20, she and Dr. Lee attended a public forum featuring Congressman David Rouzer. She stated that the congressman was in the area to address some of the needs of the county as a result of Hurricane Florence. Ms. Guyton told the Board that she and Dr. Lee were able to express a need for support regarding the truck driver training and emergency services driving pad. She also told the Board that she voiced a need for legislative support for Pell funding for short-term training that leads to industry recognized credentials.

The college will host a job fair on Tuesday, April 16, beginning at 10 a.m. in the college auditorium. The event is organized by the NCWorks Career Center. Ms. Guyton also provided information regarding the Administrative Professional’s day luncheon scheduled to be held on Wednesday, April 24 at 12:00 p.m. in the college auditorium. Dr. Antonia Beatty is scheduled to speak at the event and the fee is \$20 per person.

Jeff Kornegay reported that several academic areas of the college are currently hosting spring advisory committee meetings. Mr. Kornegay stated that these meetings give local business and industry partners an opportunity to make the college aware of the types of skills needed to be employed by their businesses. He stated that the college is able to gain feedback to further assist with information being taught at the college.

Mr. Kornegay reported that the Allied Health and EMS areas of the college are currently working toward national accreditation. He also stated that new programs are being developed at BCC. The Mechatronics degree was recently approved by the BCC

Board and has been submitted to the State Board for approval. Mr. Kornegay reported another degree, Public Safety Administration, will most likely be presented to the BCC Board during the meeting scheduled for April. He stated that this new program will be a combination of emergency medical services, criminal justice, and fire service training. Mr. Kornegay told the Board that this program would give college credit towards the associates degree for certifications obtained through continuing education training.

Mr. Troy thanked Mr. Kornegay for his work for the college.

### **Building/Facilities/Grounds Committee Report:**

Jay Stanley provided an update on the continuing education building project. Mr. Stanley stated that three change orders have been approved since the project began adding a total of 30 days to the project. Fifty-six percent of the construction time has passed for the project and fifty-four percent of the construction has been completed. Mr. Stanley reported that an additional change order is in process that will add additional days to the construction due to inclement weather during the months of December 2018 through February 2019.

Mr. Stanley gave a report on the Economic Development Administration STEM building. Mr. Stanley stated that one change order has been approved since the project began adding a total of 2 days to the project. Fifty-three percent of the construction time has passed for the project and thirty percent of the construction has been completed. Mr. Stanley reported an additional change order is in process that would include the cast bronze plaque for the building, fiber and data wiring, and building system controls that will allow the thermostats to be controlled remotely. Also included in the change order is the extension of the water main toward Highway 41. Mr. Stanley presented a graphic of the water main extension to the Board.

### **Fiscal Affairs Committee Report:**

Mr. Stanley provided the college finance report and he stated that the college budgets remain in good order. Mr. Stanley told the Board the county budget request for fiscal year 2019-2020 would be presented for review and approval during the upcoming Board meeting scheduled for April.

Mr. Petteway reported that the Foundation investment is currently \$966,492.84 as of March 26, 2019.

### **Personnel Committee Report:**

Mr. Stanley presented the Regular Pay Procedures BCC Policy Number 2.03 for review and approval. The approved policy would require part-time employees to use direct deposit as the method of delivery for pay. Full-time employees are currently required to use direct deposit into a bank account that they designate. Mr. Stanley

reported that more than half of the college's part-time employees have elected to use direct deposit for payment of wages.

Mr. Petteway made the motion to approve the Regular Pay Procedures BCC Policy Number 2.03 as presented and Mr. Dickerson seconded the motion. Mr. Troy asked if there was any discussion and there was none. The motion carried unanimously.

Mary Andrews, who serves as the chair of the Board personnel committee, discussed Dr. Lee's evaluation process. Ms. Andrews provided a copy of the evaluation instrument previously used for the evaluation of the college president to each of the Board members. She asked that any changes be reported to Ms. Hester prior to the April Board meeting. Mr. Troy stated that he had received information from Julie Woodson that indicated a letter could be submitted to the State Board of Community College's that stating that the BCC Board has not had sufficient time to have an assessment of the president given she has only been employed by the college as president for a few months.

Dr. Lee reiterated that the Board is required to send communication to the State Board by June 30, 2019 that states that the Board has evaluated her performance or that the Board has not had sufficient time to evaluate her performance. Dr. Lee stated that she would prefer to have feedback of her current performance as president to be certain that the college is moving in the desired direction of the Board.

### **President's Report:**

Dr. Lee reported changes for the 2019 graduation ceremonies to the Board. In an effort to accommodate additional family members and friends of the graduates, the College Readiness ceremony will be held at 3:30 p.m. on Thursday, May 16. Two curriculum ceremonies will follow with the first ceremony to be held at 5:30 p.m. and the second at 8:00 p.m.

Dr. Lee stated that the NCACCT Law/Legislative Seminar is scheduled to be held in Raleigh April 3 through April 5.

The summer tabloid will be mailed to approximately 23,000 households on Wednesday, March 27.

At 7:47 p.m. following a motion by Mr. Petteway and a second by Ms. Andrews, Mr. Troy stated that pursuant to Statutes G.S. 143.318.11(A3) the Board would go into closed session to discuss issues concerning legal matters with the attorney.

Mr. Petteway moved that the Board return to open session, seconded by Mr. Dickerson; motion carried and the Board returned to open session at 8:37 p.m.

**Old Business:**

Mr. Kornegay presented the Board self-evaluation results. Eleven Board members submitted the self-evaluation during the previous Board meeting in February. Mr. Kornegay reported that the evaluation was overall positive. Self-evaluation of the Board of trustees will be completed on a yearly basis for SACS purposes.

**New Business:**

Mr. Troy asked Mr. Brian Campbell to serve on the personnel committee of the Board.

**Unfinished Business:**

No unfinished business was brought before the Board.

At 8:39 p.m., Chairman Troy thanked everyone for attending. The meeting adjourned with a motion by Ms. Andrews and a second by Ms. Benton.

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Dennis Troy, Chairman

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Amanda Lee, Secretary