

Bladen Community College
BOARD OF TRUSTEES MEETING
Minutes of April 23, 2019

Members Present: Dennis Troy, chair; Frank Gemma, vice chair; Mary Andrews; Ray Britt; Brian Campbell; Bruce Dickerson; Ricky Leinwand; James McVicker; Hayes Petteway; and Joseph Rozier.

Members Absent: Pam Benton and Larry Hammond

Others Present: Amanda Lee; Jeff Kornegay; Sondra Guyton; Barry Priest; Jay Stanley; Linda Burney; Sharon Coe; Joy Grady; Adriana Quiroz, SGA President; Vince Morris; Tiffany Morris; Alan Wooten; Gary Grady, Board Attorney, and Missi Hester, recorder.

At 6:00 p.m., Chairman Dennis Troy called the meeting to order, and asked if any trustee had a conflict or an appearance of conflict of interest. There were none.

Dr. Lee gave a prayer.

Ms. Hester called the roll.

The open and closed session minutes of the March 26, 2019, meeting were approved with a motion by Mr. Dickerson and second by Mr. Leinwand. The motion carried.

Student Government Association Report:

Student Government Association President Adriana Quiroz gave the report for the SGA. Ms. Quiroz reported that the SGA hosted the annual blood drive on Tuesday, April 23. She stated that 23 individuals donated 19 units of blood.

Ms. Quiroz stated that members of the SGA had attended the N4CSGA spring conference March 29 through March 31 in Raleigh. She also reported that the SGA traveled to Raleigh on April 3rd to visit the North Carolina General Assembly. The group toured the Legislative building, the Capital building, the Governor's mansion, and met with local state representatives.

Ms. Quiroz told the Board members that the annual Spring Fling/Health and Safety Day on April 10 was a success. The SGA also attended an Elizabethtown City Council meeting. Mr. Leinwand stated that the college was well represented by the SGA.

BCC welding student Vince Morris provided a presentation regarding a welding sculpture that he designed and created. The sculpture placed first in the state during the SkillsUSA competition held in Greensboro in April. Mr. Morris will travel to Louisville, Kentucky in June to represent BCC with his sculpture during the national SkillsUSA competition.

Mr. Morris, a United States Army Veteran, answered questions from the trustees about his inspiration for the sculpture and how he created it. Mr. Troy thanked Mr. Morris for his presentation.

Faculty Senate Report:

Sharon Coe presented the faculty senate report. Ms. Coe reported that she attended the state SkillsUSA competition with some of her students. Several BCC students placed in various areas of the competition.

Ms. Coe stated that a ceremony was held on April 11 to induct 30 students into the Phi Theta Kappa Honors Society. Dr. Lee served as the speaker for the event. The college has had a Phi Theta Kappa Honors Society chapter for eleven years and 111 students have been inducted into the society.

Ms. Coe stated that the college food pantry, The Eagle's Nest, has a tentative opening date of May 2. She stated that to date, approximately 800 pounds of non-perishable food items have been donated to the food pantry.

Mr. Troy thanked Ms. Coe for her report.

Bladen Community College Foundation Report:

Linda Burney provided the college Foundation report. Ms. Burney reported that the all-campus appeal campaign received 100% employee participation with 127 employees contributing. Thirteen scholars were highlighted during the appeal.

The spring Foundation Director's meeting was held on April 8 at 6:00 p.m. Ms. Burney provided information regarding the 50/50 mini-grants. Kathy McGurgan and Cheston Saunders submitted applications and both individuals received a mini-grant for college projects. The Foundation Executive Committee is scheduled to meet on May 7 at 8:00 a.m.

The Sunset and Vine fundraiser is scheduled to be held on October 24, 2019 at Lu-Mil Vineyard.

Mr. Troy asked if there were questions or comments. There were none.

Academic and Student Affairs Committee Report:

Jeff Kornegay presented information regarding the Level II Instructional Service Agreements. The North Carolina Community College System requires board authorization for college presidents to approve Level II Instructional Service Agreements. This authorization must be renewed annually by board vote and appear in the board minutes.

Mr. Petteway made the motion to accept the board authorization for presidential approval of level II instructional service agreements for 2019-2020. Ms. Andrews seconded, and the motion carried unanimously.

Mr. Kornegay presented the Public Safety Administration curriculum program for review and approval. He stated that individuals could possibly receive credit toward this two-year degree previously earned through continuing education credentials.

Course work in diverse subject areas includes public service administration and education, interagency operations, crisis leadership, government and agency financial management, professional standards, incident management, administrative law, and supervision. The Public Safety Administration program provides a streamlined pathway that recognizes the value of previously earned skillsets and credentials within the public safety sector.

Upon completion of this program students should be qualified for employment in fire or police departments, emergency management organizations, governmental agencies, industrial firms, correctional facilities, private industries, insurance organizations, educational organizations, security and protective organizations, and through self-employment opportunities.

Mr. Britt moved to approve the Public Safety Administration curriculum program as presented. Mr. Leinwand seconded the motion and it was approved unanimously.

Building/Facilities/Grounds Committee Report:

Jay Stanley provided an update on the continuing education building project. Mr. Stanley stated that four change orders have been approved since the project began and the completion date is currently set for September 16, 2019. Sixty-two percent of the construction time has passed for the project and fifty-nine percent of the construction has been completed. Mr. Stanley reported that the total cost for the four change orders is approximately \$53,000.

Mr. Stanley gave a report on the Economic Development Administration STEM building. Mr. Stanley stated that one change order has been approved since the project began adding a total of 2 days to the project. A second change order to add a water main extension toward Highway 41 has not yet been fully approved. The change order is in process that would also include the cast bronze plaque for the building, fiber and data wiring, and building system controls that will allow the thermostats to be controlled remotely. Sixty-two percent of the construction time has passed for the project and thirty-six percent of the construction has been completed.

Mr. Troy thanked Mr. Stanley for his work for the college.

Fiscal Affairs Committee Report:

Mr. Stanley gave the report for the college's third quarter financial reports consisting of the county, state, and institutional funds as of March 31, 2019. Mr. Stanley stated that the county, state, and institutional funds budgets are currently in-line and the college is in good shape financially.

The current county general administration fund is 68% expended. The plant operation fund is 67% expended and plant maintenance is 66% expended. The total county current expense fund is expended by 70%.

The total current unrestricted institutional fund balance is \$322,780.36 and the total restricted institutional funds balance is \$133,149.52. The total for all institutional funds is \$1,376,834.72.

Mr. Stanley provided information regarding the 2019-2020 county budget request for review and approval. He stated that the college is requesting county appropriation of \$1,067,752 for the 2019 – 2020 fiscal year, which is an increase of \$77,789, an eight percent increase from the 2018-2019 operational budget. This amount includes a salary and benefit increase for county employees on campus, an additional custodial position, and nine months of operating expenses for the Workforce Development and STEM buildings. Mr. Stanley stated that the college hopes to repurpose areas of the college to better suit current classroom needs and to also address access and safety concerns.

Mr. Petteway stated that the fiscal affairs committee met prior to the board meeting to discuss the county budget request. Mr. Petteway made the motion to accept the county budget proposal FY 2019-2020 as proposed. Mr. Dickerson seconded, and the motion carried.

Mr. Stanley and Dr. Lee will present the budget request to The County of Bladen during the upcoming Commissioner's meeting scheduled for Monday, May 6, 2019.

Mr. Petteway reported that the Foundation investment is currently \$982,839.

Personnel Committee Report:

Dr. Lee stated that she recommends all 109 full-time college employees for employment for the 2019-2020 fiscal year pending receiving sufficient funding by the legislature. Once approved by the Board, employees would receive a letter of intent of employment for the 2019 – 2020 fiscal year.

Mr. Leinwand made the motion to approve the full-time employees for fiscal year 2019-2020. Ms. Andrews seconded, and the motion passed.

At 7:13 p.m. following a motion by Mr. Petteway and a second by Ms. Andrews, Mr. Troy stated that the Board would go into closed session pursuant to Statutes G.S. 143.318.11(A3) to discuss issues concerning legal matters with the attorney and G.S.143.318.11(A6) to discuss personnel matters.

Mr. Leinwand moved that the Board return to open session, seconded by Dr. Gemma; motion carried and the Board returned to open session at 7:17 p.m.

Mr. Stanley provided information regarding a possible land exchange between the College and Mr. James Ronald Brisson. Mr. Stanley stated that Mr. Brisson contacted the College regarding the exchange. Mr. Stanley also reported that Mr. Ronald Gooden has been in contact with him regarding a possible sale of land.

Mr. Stanley stated to the Board that Mr. Gooden contacted him to see if the College would be interested in purchasing land adjacent to the College between Pleasant Grove Church Road and Highway 410. The second property Mr. Gooden offered is located at the intersection of Highway 410 and Highway 41. A dwelling is included with this property.

Mr. Brisson contacted Mr. Stanley and expressed interest in exchanging a 30,240 square foot parcel of land that is currently owned by the College for a 39,720 square foot strip of land that he owns adjacent to the north east side of campus.

At 7:20 p.m. following a motion by Mr. Britt and a second by Dr. Gemma, Mr. Troy stated that the Board would go into closed session pursuant to Statutes N.C.G.S. 143.318.11(a)(5) to consider real property acquisition with the attorney and N.C.G.S.143.318.11(a)(6) pursuant to personnel matters.

Mr. Petteway moved that the Board return to open session, seconded by Ms. Andrews; motion carried and the Board returned to open session at 7:49 p.m.

Barry Priest presented BCC Policy Number 7.13 – Free Speech and Public Assembly for review and approval. Mr. Priest stated that the policy has been vetted by the College and a similar policy is being used at other colleges. The policy states that the College encourages its community to exercise the right to freedom of speech granted by the First Amendment to the Constitution of the United States of America. This policy informs members of the College community and the public of the manner in which they may engage in constitutionally protected speech and expression at Bladen Community College.

Dr. Gemma made the motion to approve BCC Policy Number 7.13 – Free Speech and Public Assembly. Mr. Britt seconded, and the motion passed.

President's Report:

Dr. Lee stated that she and Mr. Stanley will be presenting the 2019-2020 county budget request to the Commissioners on Monday, May 6, 2019.

Dr. Lee invited those present to the College's pinning ceremony scheduled for Wednesday, May 15 at 3:00 p.m. in the college auditorium. She also invited each of the Board members to the College Readiness ceremony that is scheduled for 3:30 p.m. on Thursday, May 16. Two curriculum ceremonies will follow with the first ceremony to be held at 5:30 p.m. and the second at 8:00 p.m. Board members were provided a schedule of graduation activities.

Old Business:

No old business was brought before the Board.

New Business:

No new business was brought before the Board.

Unfinished Business:

No unfinished business was brought before the Board.

At 7:58 p.m., Chairman Troy thanked everyone for attending. The meeting adjourned with a motion by Mr. Petteway and a second by Ms. Andrews.

Dennis Troy, Chairman

Amanda Lee, Secretary