

Bladen Community College
BOARD OF TRUSTEES MEETING
Minutes of May 23, 2017

Members Present: Dennis Troy, chair; Frank Gemma, vice chair; Mary Andrews; Pam Benton; Larry Hammond; Ricky Leinwand; Hayes Petteway; and Charlotte Smith.

Members Absent: Albert Beatty; Landon Bordeaux; James McVicker; Ashley Trivette; Zachary Bridgers, SGA president.

Others Present: William Findt; Sondra Guyton; Jeff Kornegay; Marva Dinkins; Barry Priest; Jay Stanley; Linda Burney; Perry Blanks; Rhonda Hall; Ophelia Munn-Goins; Gary Grady, attorney; and Missi Hester, recorder.

At 6:02 p.m., chairman Dennis Troy called the meeting to order and announced that a quorum of the members was present. Mr. Troy asked if any trustee had a conflict or an appearance of conflict of interest. There were none.

Mr. Troy gave a prayer.

East Arcadia Mayor Perry Blanks welcomed the board members to the East Arcadia Center and thanked Bladen Community College for offering services to the residents in the East Arcadia area. Bladen County Commissioner Ophelia Munn-Goins welcomed the group and thanked them for using the center in an effort to offer services to the community. She stated that she would like to see additional educational programs and reported that she has been trying to recruit students.

Ms. Hester called the roll.

The minutes for the April 25, 2017, meeting were approved with a motion by Mary Andrews and second by Larry Hammond.

Student Government Report:

Barry Priest reported recent changes in the Student Government Association for the 2017-2018 academic year. Mr. Priest stated that Charity Taylor has been elected to serve as the SGA president, Kayla Pipkin will serve as vice president, and Alexis Underwood will serve as secretary. He also stated that Charity Taylor, Kayla Pipkin, Alexis Underwood, and Fabiola Taylor have been selected to serve as the college ambassadors for the upcoming year and had recently participated in the White Lake Water Festival parade. Mr. Priest praised the 2016-2017 members of the SGA for their service.

Faculty Senate Report:

Jeff Kornegay provided the faculty senate report. Mr. Kornegay stated that the spring semester will end on May 26 and that faculty will return to the college on July 12 and July 13 to assist with fall registration. Mr. Kornegay stated that faculty participate in professional development activities and educational programs during May.

BCC Foundation Report:

Linda Burney reported on the all-campus appeal campaign by stating the campaign goal was exceeded and the total amount received was \$12,019. She told the group that the campaign again received 100% employee participation.

Ms. Burney also provided information regarding the upcoming foundation event “Cash on the Vine” featuring The Johnny Folsom 4. The event is scheduled to be held at Lu Mil Vineyard on Saturday, June 10, at 7:30 p.m. and is part of the college’s 50th anniversary celebration. Ms. Burney stated that advance tickets are \$15 and tickets will be available at the gate at 6:30 p.m. for \$18.

Academic and Student Affairs:

Marva Dinkins welcomed the board to the East Arcadia Center and provided class information for 2016. Ms. Dinkins told the group that she would like to thank Sheriff McVicker for periodically sending deputies to the center.

Ms. Dinkins stated that a quilting course that was recently offered was popular and invited the group to visit the display of quilts at the center. Hayes Petteway won a drawing for a quilt and pillow set.

Mr. Troy thanked Ms. Dinkins for her report.

Mr. Kornegay presented the termination of the criminal justice program level III host agreement with Brunswick Community College for review and approval. He stated that there have been no students enrolled in the program for several years and the System Office has requested that the program be terminated.

Mr. Petteway made the motion to terminate the criminal justice program level III host agreement with Brunswick Community College. Mr. Leinwand seconded the motion and the motion carried.

Mr. Priest gave the summer curriculum registration report and he said that registration for the summer semester was held on Monday, May 22. He stated that the college would receive full FTE funding for the summer. Mr. Priest reported that 380 students have registered for summer classes and registration will continue until classes begin on June 1.

Charlotte Smith asked how the college is recruiting for jobs in manufacturing. Mr. Priest stated that Cierra Griffin is the high school liaison and she discusses all the programs offered at BCC with the area high students. He reported that college counselors attend the eighth grade career fairs to talk about programs. Mr. Kornegay stated that the Career Coach grant that the college was awarded would provide a counselor at the high schools to inform students about educational options. He told the board that for the college to receive this grant, matching funds are needed from the county.

Building/Facilities/Grounds Committee Report:

Jay Stanley updated the board on the status of the continuing education bond building. Mr. Stanley stated that the design documents were submitted on April 19 to the State Construction Office(SCO) and on May 15 the SCO approved the design development documents with the incorporation of comments listed in the response. Mr. Stanley informed the board that the construction document phase is the third and final phase. This phase will include detailed written construction documents and full specification for construction of the project and a probable cost estimate. The SCO and other regulatory agencies have approximately 60 days to respond from the date that the documents are received.

Mr. Stanley provided the ConnectNC Bond allocation for the STEM building for review and approval. Mr. Stanley stated that due to the increase in the size of the building from 8,500 square feet to 9,500 square feet, additional funds in the amount of \$75,000 are needed for the construction project. The increase in the size of the building is due to building code requirements. The total amount of grant funding received for the project is \$1.84 million and the additional funds are needed for the project to move forward to the next phase.

The motion to approve the allocation of funds from the ConnectNC bond to the STEM building project was made by Mr. Hammond. Mr. Petteway seconded the motion and it passed unanimously.

Dr. Findt reported on the May 8, 2017, meeting that Mr. Troy, Ms. Andrews and he attended with the East Arcadia Town Council to discuss the lease agreement between East Arcadia and Bladen Community College that expires September 2017. Dr. Findt stated that the lease consists of the school building and land combined and the town council is currently considering leasing the facility and land to the college a second time. The current lease is for a twenty-year period at a cost of \$1 per year.

Fiscal Affairs Committee Report:

Mr. Petteway, fiscal affairs committee chairman, presented the uncollectible accounts receivable less than \$50 for review and approval. He stated that the write-off consist of 23 student accounts and averaged \$7 per account. The total request of debt to write-off totals \$140.50.

Mr. Petteway made the motion to accept the amount as presented. Ms. Smith seconded and the motion carried unanimously.

Mr. Stanley explained the proposed FY 2017 – 2018 fee schedule, effective July 1, 2017. He stated that there are five fee increases and two new fees. The associate degree nursing (ADN) package fee is increasing by \$23.75 per semester for first year ADN students and \$3.75 per semester for second year ADN students. The practical nursing education package is increasing \$18 per semester and the phlebotomy/nurse aide I and II is increasing by \$15 per semester. The fee for the NC nurse exam is increasing by \$3 and the CPR card and replacement fees are both increasing by \$1. The fee for parking/security is increasing by \$2. The EMS FISDAP testing fee of \$125 and the Nursing 117 lab access fee of \$100 are new fees. Mr. Stanley explained that the cost of materials has increased causing student fees to increase.

Ms. Smith made the motion to accept the proposed FY 2017 – 2018 fee schedule. Ms. Andrews seconded and the motion carried unanimously.

Mr. Petteway reported that the foundation investment committee meeting with representatives from Morgan Stanley planned for May had been canceled due to schedule conflicts. He stated that the meeting would be rescheduled for June. Mr. Petteway stated that the investment is \$720,719 as of May 23, 2017.

Personnel Committee Report:

Mr. Kornegay presented the Voluntary Shared Leave Policy; 3.06 for review and approval. Mr. Kornegay stated that the policy revision is the result of changes approved by the State Board of Community Colleges which permits community college employees to donate sick leave to non-immediate family members who are also community college employees. Employees can donate up to five days and the employees can receive up to twenty days of sick leave. Mr. Kornegay informed the board that the policy revision will bring the college into compliance with the State Board voluntary shared leave policy.

The motion to adopt the policy revision for the Voluntary Shared Leave Policy; 3.06 permitting sick leave to be donated to non-immediate family members of community

college employees was made by Mr. Leinwand. Pam Benton seconded the motion and it passed unanimously.

A motion was made at 7:20 p.m. by Mr. Petteway to go into closed session to discuss a Dr. Findt's evaluation results. Mr. Hammond seconded and the board went into closed session.

At 7:35 p.m., the board returned to open session with a motion from Ms. Andrews and second by Ms. Benton.

Ms. Andrews gave a report on Dr. Findt's evaluation. Ms. Andrews stated that she had received 12 of 12 evaluations and that the information was compiled during a meeting of the personnel committee on Monday, May 22, 2017. The evaluation summary confirmations that Dr. Findt's overall evaluation is one of exceeding expectations. He continues to have excellent rapport with the board, faculty and staff, students, and in the communities served. The board is mandated by the State to respond by June 30 with Dr. Findt's evaluation information.

President's Report:

Dr. Findt reported on the nursing pinning and graduation ceremonies held on Monday, May 15, and Tuesday, May 16. The nursing pinning ceremony included 31 associate degree nursing graduates. Forty-six individuals graduated from the college's high school readiness program and there are 265 curriculum graduates. Bladen Community College high school graduate Mr. Kerry Shipman served as the speaker for the college readiness ceremony. Mr. Shipman is currently a second-year law student at the Charleston School of Law. University of North Carolina at Pembroke Chancellor Dr. Robin G. Cummings delivered the commencement address for the curriculum ceremony. Board members who attended the ceremonies made positive remarks regarding the events and appearance of the college campus. Dr. Findt thanked Ms. Smith for the media coverage that she provided for the event.

Old Business:

No old business was brought before the Board.

New Business:

No new business was brought before the Board.

Unfinished Business:

Chairman Troy addressed an issue regarding trustee attendance. He reported to the board that he had personally visited with trustees Landon Bordeaux and Jim McVicker who had not attended meetings regularly and felt that it was a better procedure to make personal contact with individuals rather than send a letter.

A motion was made by Mr. Petteway to rescind the motion made during the April 25, 2017, board meeting that a letter be sent to trustees who have missed three consecutive meetings asking that they provide justification for the absences. Mr. Hammond seconded the motion and it passed. Mr. Petteway stated that he would revisit the trustee attendance at the August meeting.

At 7:50 p.m., Chairman Troy thanked everyone for their attendance and their work for the college. The meeting adjourned with a motion by Mr. Petteway and a second by Ms. Andrews.

Dennis Troy, Chairman

William Findt, Secretary