

Bladen Community College
BOARD OF TRUSTEES MEETING
Minutes of September 20, 2016

Members Present: Dennis Troy, chair; Frank Gemma, vice chair; Mary Andrews; Albert Beatty; Pam Benton; Wayne Edge; Larry Hammond; Ricky Leinwand; Hayes Petteway; and Charlotte Smith.

Members Absent: Landon Bordeaux and James McVicker

Others Present: William Findt; Jeff Kornegay; Jay Stanley; Barry Priest; Sondra Guyton; Sharron Thomas; Linda Burney; Jennifer Whittington; Anthony Thomas; Zachary Bridgers, SGA President; Gary Grady, attorney; and Missi Hester, recorder.

At 6:00 p.m., Chairman Troy announced that a quorum of members was present and called the meeting to order and asked if any trustee had a conflict or an appearance of conflict of interest. No conflicts were expressed.

Dr. Gemma gave a prayer.

Ms. Hester called the roll.

The minutes of the August 23, 2016, meeting were approved with a motion by Mr. Hammond and a second by Ms. Andrews.

The minutes of the closed session meeting held on August 23, 2016, were reviewed by the board and approved with a motion by Mr. Leinwand and a second by Mr. Hammond.

Student Government Report

Zachary Bridgers, Student Government Association president, gave the report for the Student Government Association. Mr. Bridgers reported that the SGA sponsored a club fair in the college auditorium lobby prior to the convocation ceremony held on August 30. He stated that he and other members of the SGA had the opportunity to introduce themselves to the student body during the ceremony. The SGA provided lunch for the campus community following the convocation.

Mr. Bridgers stated the SGA election was held on September 13 and 14. Eleven senators were elected. He reported that a blood drive will be held on Wednesday, September 28.

Mr. Bridgers asked if there were any questions. Mr. Troy thanked Mr. Bridgers for his report.

Faculty Senate Report:

Jennifer Whittington, department chair for the early childhood program, reported that the program is currently working on the annual National Association for the Education of Young Children (NAEYC) report for accreditation.

Dr. Whittington told the board that registration for the Basic Law Enforcement Training (BLET) program will be held on September 22 and that ten students have registered for the program.

Dr. Whittington stated that on October 3 the history club will host Dr. Scott Billingsley, UNCP history professor. She also reported that biology instructor Cheston Saunders will be presenting at the North Carolina Science Teachers Association on October 19.

Dr. Whittington informed the group that students that apply to the nursing program must take the TEAS exam to enter that program. She stated that in an effort to raise scores for this exam, the allied health department and the learning enhancement center are collaborating to offer sessions to students to better prepare them for the TEAS exam.

Dr. Whittington informed the group that history instructor Cliff Tyndall is planning the annual ghost walk in Wilmington on October 24 and will present North Carolina ghost stories and legends in the college library on October 31.

Bladen Community College Foundation Report:

Linda Burney encouraged board members to invite friends to the Seafood and Sunset Foundation fundraiser to be held on Thursday, October 13, at 6:00 p.m.

Ms. Burney stated that three years ago Bladen We Care established a scholarship in honor of Ann Nye, to assist Bladen Community College associate degree nursing graduates to continue their degrees at the University of North Carolina at Pembroke. She stated that Mary Annette Price has been selected to receive the first Bladen We Care scholarship for this year.

Ms. Burney reported that she will be attending the NCCORD conference and that Dr. Findt will be presenting at a presidents' panel during the conference.

Academic and Student Affairs Committee Report:

Anthony Thomas reported on the college's minority male success initiative. Mr. Thomas stated that six schools participated in the program when it began in 2003 to measure its benefits for a specific group of individuals. He stated that from 2003-2015, 10,000 students have received services provided by the program. Male students who fall into the category of being a minority receive notification from Mr. Thomas that they are eligible to participate in the initiative. Mr. Thomas reported that students are not taking advantage of the many resources available. Participants in the program are made aware of those resources and are encouraged to use them.

Mr. Thomas reported that the program was awarded \$17,231 for the 2016-2017 year. Jerry McDowell is the coordinator for the initiative. A kickoff event was held on September 1, 2016, with 21 students participating in the event. Mr. Thomas stated that the group also participates in community service projects.

Barry Priest presented information regarding a study to measure food and housing insecurities in higher education, a study initiated by the Wisconsin HOPE Lab. The college has been invited to participate in the study through Mr. Troy's affiliation with the American Association of Community College Trustees (ACCT). Approximately 75 institutions will participate in the study funded by the Kresge Foundation, to better understand hunger and homelessness on college campuses. Mr. Priest stated that the SGA will be assisting with the study by encouraging students to complete a survey used to measure this information. As an incentive, students who complete the survey will have a chance to receive one of ten \$100 cash prizes. The college will receive the results of the study, as will key policy makers across the nation. The results of last year's report were covered by *The New Times*, *The Washington Post*, and online at www.msnbc.com. Mr. Priest stated that he hopes to receive 20% to 25% participation from the student body.

Ms. Thomas reported that since 2014, the allied health department has added the emergency medical service bridge program, the emergency medical service associates degree and the licensed practical nursing to associates degree nursing bridge program. In past years, the college only offered associates degree in nursing, practical nursing and nurse aide programs. Ms. Thomas reported that the total number of nursing students has increased from 77 in 2014 to 112 in 2016, a 46% increase in students.

Ms. Thomas stated that the college is now offering the associates in applied science degree in emergency medical science. Retention of nursing students in 2014 was 48% and increased to 70% by 2016. The licensure rate for the associate degree nursing program was 90% for 2016.

Ms. Thomas reported that the college would like to offer, in collaboration with Bladen County Hospital, a licensed practical nursing to associate degree nursing evening

program. She stated that there is limited space for this program to be held during the day. Ms. Thomas told the group that there is also an interest in a paramedic to associate degree nursing cohort.

Building/Facilities/Grounds Committee Report:

Jay Stanley reported on the Continuing Education and the Economic Development Administration (EDA) STEM buildings. Mr. Stanley stated that Charles Boney of LS3P Architects has submitted a design fee proposal for the two buildings to State Construction. The fee proposal for the Continuing Education building was reviewed by State Construction and agreed upon with slight recommendations. The construction cost is approximately \$4.7 million and the designer fee for the project is 8.3% of the construction cost, \$402,000.

Mr. Stanley told those present that the college has received approval to reduce the size of the STEM building and six months has been added to the project. A fee proposal has been sent by LS3P to State Construction.

Dr. Findt stated that Mr. Boney will be attending the December board meeting to give the trustees the opportunity to review the exterior of the Continuing Education building.

Fiscal Affairs Committee Report:

Mr. Petteway gave the BCC Foundation Investment Committee report. He stated that the foundation funds were moved to an investment company in the fall of 2015, which coincided with a decline in the market. Mr. Petteway reported that the Foundation is seeing an increase in the investment. He stated the Investment committee is scheduled to meet Thursday, October 20, at 5:30 p.m.

Jeff Kornegay reported on college grants received for 2015-2016. Mr. Kornegay stated that five grants listed are student need based grants. He stated that the college has been awarded a \$5,000 grant from Truth Initiative Inc. to provide resources to educate the college community on the effects of tobacco use. Mr. Kornegay told the board that the college has been awarded a \$500,000 grant from the Golden LEAF Foundation in June 2015 to assist in the construction of a STEM and advance manufacturing training facility. This grant provides matching funds for an additional \$1.3 million grant from the Economic Development Administration for the construction of the facility. Mr. Kornegay reported that grants received for 2015-2016 totaled \$2,184,694.

Mr. Stanley presented the college's budget resolution for fiscal year 2016-2017. Mr. Petteway stated that he and Mr. Stanley met the previous morning to review the resolution. Mr. Stanley stated that the resolution is a template provided by the System Office. Sections 1 and 2 deal with state funds, excluding equipment, and totals

\$9,019,033, with a management flexibility reduction of \$330,939. Mr. Stanley reported that the total county fund appropriation is \$914,409, including \$351,359 for plant operations. Section nine of the resolution states that the president of the college is authorized to transfer funds from one function to another in the same fund with the limitations set forth for the State Fund and Plant Fund by the State Board of Community Colleges. The college board of trustees will be informed of these transfers which will be reported in the board minutes. Section ten states that the president of the college is authorized to accept additional state and/or federal appropriations on behalf of the college to facilitate the programs of the college. The acceptance of additional funds shall be reported to the board and entered into the board minutes.

Mr. Petteway, chair of the fiscal affairs committee, made the motion to approve of the budget resolution for fiscal year 2016-2017 as presented. The resolution was seconded by Mr. Leinwand and the motion carried unanimously.

President's Report:

Dr. Findt reported that he and several members of the board recently attended the NCACCT seminar in Charlotte. He stated that the two candidates for governor spoke during the seminar. Dr. Findt said Dr. Jimmy Williamson, President of the North Carolina Community College System, also spoke during the seminar.

Dr. Findt reported that State Board member Breeden Blackwell recently visited the college to speak with senior staff and to tour the campus.

Personnel Committee Report:

At 7:28 p.m. following a motion by Ms. Andrews and a second by Mr. Leinwand, Mr. Troy stated that pursuant to Statute G.S. 143.318.11(A6) the Board would go into closed session to discuss a personnel matter.

Dr. Gemma moved that the board return to open session, seconded by Mr. Petteway; motion carried and the board returned to open session at 7:49 p.m.

Ms. Andrews stated that it was the consensus of the personnel committee to accept the recommendations for salary increases for full-time employees for 2016-2017 as presented. Mr. Leinwand made the motion to accept the recommendation as presented. The motion was seconded by Mr. Beatty and carried unanimously.

Old Business:

Dr. Findt stated that the advisory committee for the college's East Arcadia Center had expressed interest in a sub-station for the Bladen County Sheriff's Office to be located at the Center due to security concerns. He stated that Sheriff McVicker agreed to the

sub-station; however, the East Arcadia Town Council took issue with the location of the sub-station. Dr. Findt reported that he, Mr. Troy and Ms. Andrews met with the East Arcadia Town Council meeting to gain a better understanding of the complaints that the council members had about the sub-station.

The Council voted unanimously not to have the Sheriff's sub-station at the College's East Arcadia Center.

New Business:

There was no new business.

Unfinished Business:

There was no unfinished business.

At 7:59 p.m., Chairman Troy thanked the trustees for their attendance and service to the college. The meeting adjourned with a motion by Ms. Andrews and a second by Mr. Petteway.

Dennis Troy, Chairman

William Findt, Secretary