

2020 BLET Admission Requirements

In order to enroll in the Basic Law Enforcement Training Academy at Bladen Community College, each applicant must comply with the following requirements:

ENROLLMENT: All candidates must be enrolled the first day of course delivery. All application requirements must be met prior to this date and all documentation required must be in the candidates file.

Registration for the BLET will on Tuesday evening, November 10th at 6 p.m. This is a mandatory session. Students will officially register for class, pay all fees and purchase their uniforms and books during this time period.

Classes will begin on Thursday evening, November 12th at 6 p.m. Typically, classes will be held Monday thru Thursday from 6 pm until 10 pm and every other Saturday. Saturday classes are usually 8:00 a.m. to 5:00 p.m.

For approximately 12 weeks, physical fitness training will be held three (3) nights per week from 10 pm until 11 pm. At least two times during the training cycle, students will be required to attend class during the weekdays. These two times will be for Firearms Training and Driver Training due to scheduling requirements for range times. **The academy will run from November 12th 2020 through June 1st, 2021.**

CITIZENSHIP: All candidates must be a citizen of the United States, and at least 20 years of age at the time of course registration. All candidates must provide a copy of their birth certificate or naturalization papers. Failure to provide this proof of citizenship will prevent enrollment in the Academy.

CERTIFICATION: No candidate will be admitted to the Academy that does not meet minimum standards for employment as established by the N.C. Criminal Justice Education and Training Standards Commission and/or the N.C. Sheriff's Education and Training Standards Commission.

SPONSORSHIP: Each candidate must be sponsored or employed by a public law enforcement agency prior to enrollment and maintain that sponsorship/employment throughout the course. Each candidate must provide to the BLET School Director a Letter of Intent to sponsor the attendant from the sponsoring agency, stating that a criminal background on the attendant has been conducted, no disqualifying offenses were discovered and that the attendant is of sufficient moral character to attend the Basic Law Enforcement Training Academy.

HONESTY: Each candidate must provide true and accurate information concerning his or her background. Any information provided by the candidate that is determined to be false or inaccurate will be grounds to deny entry into the BLET program or to be dismissed from the program if already enrolled.

ATTENDANCE: It will be the responsibility of the student to be on time and attend each block of instruction. In order to comply with the standards, set down by the Training and Standards Commission, if a student misses more than 15 hours of class time, for whatever reason, the student will be dropped for the program. All missed class time must be made up in a timely manner outside of regularly scheduled class time.

Certain practical exercises as well as Firearms and Driver training cannot be made up at a later date as it is impractical to set up the required equipment and facilities. Therefore, students that miss portions of these classes will be dismissed from the BLET.

TABE TEST: All candidates must be at least a high school graduate or have completed a GED program. All students will also have to take a readability level test in accordance with Training and Standards guidelines. For students attending BCC's BLET Academy this test will be the "TABE" test administered by Student Services Personnel prior to admission in the program. The candidate must attain a minimum score equivalent to a tenth grade reading level.

Students will only be allowed to take the reading test twice. **The TABE Reading Test will be administered by appointment only (Call 910-876-0206 to request appointment) in Building Four (BLET Building).** All interested applicants must attend this Course Orientation Session and bring with them all completed forms/paperwork.

There are numerous practice TABE test web sites on the internet. Applicants are highly encouraged to take several practice tests before showing up at BCC on the 15th. Face-to-Face tutor assistance is also available at BCC's Writing Center.

Candidates must provide a copy of a high school diploma, high school transcript and transcripts from any college attended.

MANDATED TEXTS IN BLET

NOTE: Every student must have a copy of these texts during BLET. Students will be required to purchase and use the most current editions available.

The following required texts may be purchased individually or as the "Basic Law Enforcement Training Manuals Set" from the North Carolina Justice Academy bookstore, or may be purchased from the respective publishers:

Basic Law Enforcement Training Manual, Salemburg, NC: The North Carolina Justice Academy, August 2019 edition.

Farb, Robert, *Arrest, Search and Investigation in North Carolina and Supplement*; Chapel Hill, NC: School of Government, The University of North Carolina at Chapel Hill. ISBN: 1-56011-410-X.

Smith, Jessica, *North Carolina Crimes*; Chapel Hill, NC: School of Government,

The University of North Carolina at Chapel Hill, ISBN 978-1-56011-568-7 and Smith, *Cumulative Supplement to North Carolina Crimes*; Chapel Hill, NC: School of Government, The University of North Carolina at Chapel Hill. ISBN: 978-1-56011-636-3.

Motor Vehicle Laws of North Carolina Annotated. Charlottesville, VA: The LexisNexis Group, ISBN 978-1-4224-6067-2.

North Carolina Criminal Law and Procedure. Charlottesville, VA: The LexisNexis Group, ISBN 978-1-4224-6068-9.

2020 Emergency Response Guidebook. Neenah, WI: J.J. Keller & Assoc., Inc., ISBN 978-1-60287-178-6.

Note: The following text, though not required, is available individually from the North Carolina Justice Academy bookstore and may be substituted for *North Carolina Criminal Law and Procedure* and *Motor Vehicle Laws of North Carolina Annotated*:

North Carolina Criminal and Traffic Law Manual. Charlottesville, VA: The LexisNexis Group, ISBN 978-1-4224-6070-2.

These required books may be purchased from the North Carolina Justice Academy Bookstore or ordered from the Bladen Community College Bookstore at an approximate cost of **\$775.75**. All books purchased/ordered from the College Bookstore must be paid for in full at the time of ordering. Students should also allow five business days for shipping. Students are not allowed to share books.

FEES: Fees for the BLET are approximately **\$108.00**. This includes Accident Insurance, Student Activity Fee, Technology Fee, Parking Permit and BLET Supply Fee. All fees must be paid registration night.

FINANCIAL AID: The BLET Program at Bladen Community College is eligible for PELL Grants, VA Benefits and the James B. Collins BLET Scholarship. Information on PELL Grants and the James B. Collins BLET Scholarship can be found in the application packet. Veterans that may be eligible for VA benefits should contact Carlton Bryan in Building 8, Room 4 or at (910) 863-6002 or cbryan@bladenccl.edu.

UNIFORMS: Students will be required to wear to class each night, khaki military/law enforcement style pants, a BCC BLET golf shirt, a black web belt, black BLET ball cap, and black military-style boots. During physical fitness training and defensive tactics training, students will be required to wear either BCC BLET running shorts and BCC BLET T-shirts or BCC BLET sweat suits. Students will also be required to have appropriate athletic shoes for physical fitness training.

The khaki pants, web belt and black military-style boots can be purchased from various law enforcement or military supply stores in the surrounding area/counties or from the Bladen

Community College Bookstore. The other articles of clothing must be purchased from the Bladen Community College Bookstore. The following is the approximate cost for each individual item;

Khaki 511 pants - \$40.00 plus tax
Black web belt - \$16.00 plus tax
Black boots - \$85.00 plus tax
BCC BLET gray polo shirt - \$21.00 plus tax
BCC BLET gray running shorts - \$13.00 plus tax
BCC BLET gray T shirt - \$10.00 plus tax
BCC BLET gray sweat shirt - \$21.00 plus tax
BCC BLET gray sweat pants - \$21.00 plus tax
BCC BLET black ball cap - \$15.00 plus tax

CRIMINAL RECORD CHECK: Each applicant must have a certified criminal record check completed from all counties that they have lived in since age 16 (including military deployment). This information can be obtained from the Clerk of Court's Office in each separate county.

NOTIFICATION OF CRIMINAL RECORD: While the BLET is in session, BLET students must notify the School Director of all criminal offenses which they are charged with, pleads no contest to, pleads guilty to or is found guilty of. The notification required must be in writing and must specify the nature of the offense, the court in which the case was handled and the date of the conviction.

Anyone seeking admission to the Basic Law Enforcement Training Academy must meet certification requirements as established by the North Carolina Department of Justice, Criminal Justice and Sheriff's Standards Divisions. These requirements are set forth in Title 12, Chapter 9, North Carolina Administrative Code and are further described in rules 12NCAAC09B.0101 and 12NCAAC09B.0108.

An applicant is ineligible to enroll in the Basic Law Enforcement Training Academy at Bladen Community College if they have ever committed, been charged with or have been convicted of:

- (a) a felony;
- (b) a crime for which the punishment could have been imprisonment for more than two years;
- (c) a crime or unlawful act for which the punishment could have been imprisonment for more than six months but less than two years and the crime or unlawful act occurred within the past five years;
- (d) a crime or unlawful act listed in the North Carolina Class B Misdemeanor Manual or;
- (e) three or more crimes or unlawful acts described in (c) above, regardless of the date of occurrence.

DRIVING RECORD: Each applicant must provide the School Director with a **Copy** of their Driving Record. This information can be obtained from the NC Division of Motor Vehicles and can be accessed online at:

<https://edmv-dr.dot.state.nc.us/DrivingRecords/DrivingRecords>

DRIVER'S LICENSE: All applicants must have a valid driver's license at the beginning of the course.

MEDICAL EXAMINATION: All applicants must have a completed medical examination prior to course enrollment. Such examinations must be completed on a North Carolina Department of Justice Criminal Justice Standards Division Forms F-1 and F-2 which is included in this packet. In addition, there is a School Clearance Form your physician must sign concerning your exposure to CS and CN tear gas as well as Mace and OC Pepper spray.

The physical must be completed within 90 days prior to the start of the academy. As part of the physical, all students must have their cholesterol taken and recorded on the physical form.

During this course, if the School Director should have reasonable suspicion to believe that a BLET trainee is using illegal drugs, the School Director can require the trainee to submit to a drug screening urinalysis test, at their cost. If the individual in question refuses to submit to the test, they will be immediately terminated from the academy.

PHYSICAL FITNESS: No trainee will be enrolled if they cannot participate and successfully complete both physical activity and officer survival skills training. It is your responsibility to notify the BLET School Director of any special medical problems that may exclude you from course participation in all subject matters.

Trainees should acquire running shoes they can afford. Students will be performing various running and calisthenics exercises during physical training sessions, which will prepare the trainee to complete the mandatory state POPAT (Police Officers Physical Assessment Test) exam. This is a demanding physical fitness assessment and trainees must understand that participation in this portion of the Academy is mandatory. Prospective trainees are strongly encouraged to start walking/jogging and doing pushup and sit-ups prior to starting the academy physical fitness regimen.

COMPLETED BLET PACKETS: Completed BLET packets must be turned into the School Director no later than the first night of class. Candidates should not wait till the last minute to obtain all the documentation required. It is strongly recommended that candidates have all necessary forms, medical tests and required documentation completed by September 3rd.

The F-3 Personal History Statement must be notarized. Students should make copies of all completed forms for their personal record prior to turning them in. Candidates who do not have completed packets will not be allowed to enroll in the BLET.