



Bladen Community College

SPRING 2021 OPEN REGISTRATION SCHEDULE

Advising and Registration

November 9th – December 11th

YOUR RESPONSIBILITIES AS AN ADVISEE ARE AS FOLLOWS:

- A. Become familiar with the requirements for your program of study.
- B. Meet with an Educational Advisor. **Current students** should see their advisors during virtual or in-office hours by appointment. Visit our website, www.bladencc.edu, to identify your advisor. The BCC Advising Center will be open for **new** and **returning students**. Details are available on our website at <https://www.bladencc.edu/campus-resources/student-advising/>.
- C. Register for classes through your educational advisor or get approval through your educational advisor to register online through Self-Service.
- D. Pay tuition and fees. (**Early Registration Payment Due by Friday, December 11th**)
Pay online/ Tuition Payment Plan: Bladen Community College offers an online tuition payment plan through Touchnet. Students are also able to pay their tuition in full online through Touchnet. (**Early Registration Payments through Touchnet can be made until 11:59 p.m. on Friday, December 11th**)
More information is available at <https://www.bladencc.edu/pay/>.
Pay via phone/in-person: Payments can be accepted via phone at 910.879.5507 or in-person Monday – Friday from 10:00 a.m. until 2:00 p.m.
Financial Aid: Some students may be eligible for Title IV assistance, also known as the PELL grant. Contact a financial aid representative today for assistance.
- E. Keep track of courses taken and grade point average.

DEBT TO BLADEN COMMUNITY COLLEGE MUST BE PAID PRIOR TO REGISTERING FOR COURSES.

ATTENTION: ALL STUDENTS!

FAILURE TO “OFFICIALLY” WITHDRAW FROM UNWANTED COURSES COULD RESULT IN TUITION/FEE CHARGES. “OFFICIAL” WITHDRAWAL PROCEDURES CAN BE FOUND ON PAGES 28 & 29 OF THE 2020-21 BCC *General Catalog*.

THIRD PARTY PAYMENTS

Students with third party authorizations should contact either Lucinda McKoy at lmckoy@bladencc.edu or Bridgette Singletary at bridgettesingletary@bladencc.edu. Examples of third party payments include but are not limited to TRA, TAA, WIA, VOC REHAB, etc.

REFUND POLICY

It is your responsibility as a student to know the refund policy. Eligibility for a full refund occurs if the course(s) is dropped **prior** to the beginning of the term. Eligibility for a 75% refund occurs if the course(s) is dropped between the beginning of the term and the published end of the drop period as specified in the academic calendar. Refunds will not be authorized after the published refund dates and are mailed approximately four weeks after the refund request.

REGISTRATION CANCELLATION

Payment not received by **December 11, 2020** will result in a registration cancellation. Registration is complete only when tuition and fees have been paid.