



**BOARD OF TRUSTEES TELEPHONIC MEETING**  
**Minutes of Friday, February 19, 2021**

**CALL TO ORDER**

At 6:03 p.m., Chairman Dennis Troy called the meeting to order and thanked the group for attending in-person and virtually. Mr. Troy read to the group the Statement of Ethics Awareness for the State of North Carolina. Mr. Troy asked if any trustee had a conflict or an appearance of a conflict of interest. There were none.

**ROLL CALL**

Missi Hester called the roll.

**BOARD MEMBERS PRESENT**

Dennis Troy, chair; Frank Gemma, vice-chair; Ray Britt; Hayes Petteway; and Ricky Leinwand

**BOARD MEMBERS PRESENT VIA CONFERENCE CALL/ZOOM**

Mary Andrews; Pam Benton; Lillian Bryant; Brian D. Campbell; Bruce Dickerson; Joseph Rozier; and Whitley Ward

**BOARD MEMBERS ABSENT**

None

**OTHERS PRESENT**

Amanda Lee; Barry Priest; Tiina Mundy; Alan Wooten, General Manager/Editor, *The Bladen Journal*; and Missi Hester, recorder

**OTHERS PRESENT VIA CONFERENCE CALL/ZOOM**

Jeff Kornegay; Sondra Guyton; Joy Grady; Linda Burney; Re Gena Gilliam; Crystal Dowd; Luis Araujo; Michael Dunbar, SGA President, Latasha Stephens, BCC Student; and Gary Grady, Board Attorney

**APPROVAL OF TELEPHONIC BOARD OF TRUSTEES MEETING**

Mr. Troy called for a motion to proceed telephonically with the February 19, 2021, Board of Trustees meeting in accordance with North Carolina General Statute 143.318.113 for the safety of college staff and the trustees due to the COVID-19 crisis. Mr. Britt made the motion to conduct the meeting telephonically. The motion was seconded by Hayes Petteway and carried unanimously by roll call.

Ray Britt gave a prayer. Frank Gemma led the group in reciting the Pledge of Allegiance.

Tiina Mundy introduced Luis Araujo who has recently been hired at the College as the bookstore assistant and central services technician. Mr. Araujo is a graduate of West Bladen High School and a 2015 graduate of Bladen Community College. Mr. Mundy told the Board that he worked in the bookstore as a student and that he provided excellent customer service. Mr. Araujo worked as a supervisor at Dymetrol, Inc. in Bladenboro for over two years. He will work as a Spanish translator as needed.

Mr. Araujo thanked the Board for the job opportunity and he was met with a round of applause.

### **ADOPTION OF AGENDA**

Mr. Troy presented the meeting agenda for Friday, February 19, 2021, for review and approval.

Mr. Britt made the motion to adopt the meeting agenda. The motion was seconded by Mr. Petteway and carried unanimously by roll call.

### **CONSENT AGENDA FOR ACTION ITEMS**

The consent agenda was presented by Mr. Troy. The action item for the February 19, 2021, meeting included approval of the minutes for the January 26, 2021, meeting. Mr. Troy asked if any member of the Board felt as though the action item needed to be moved to the regular agenda for further discussion and the Board came to the consensus that the item did not need further discussion. The consent agenda for the February 19, 2021, meeting was approved with a motion by Mr. Britt and a second by Mr. Petteway. The motion carried by roll call.

### **STUDENT GOVERNMENT ASSOCIATION REPORT**

Michael Dunbar, president for the SGA, provided a report on behalf of the Student Government Association. Mr. Dunbar reported that SGA elections will take place during March and the organization is seeking a president, vice-president, secretary, public information officer and three senators to serve during the 2021-2022 school year. He stated that the SGA is distributing t-shirts for students who registered for spring courses.

Mr. Dunbar reported that he has been nominated for the Robert W. Scott Leadership Award and his application will be submitted to the North Carolina Community College System. Six finalists from across the state will be chosen as finalists for the award. The recipient will receive a plaque and \$1000 and each finalist will receive \$250.

Latasha Stephens was the student guest speaker. Ms. Stephens is a college readiness student who is also seeking a credential in Early Childhood Education. She stated that she choose BCC because she is able to take classes online while also caring for her children. Ms. Stephens told the group that she has enjoyed her time at BCC and has met many people who have encouraged her. She says that in the future she hopes that she can work with individuals to help inspire them the way she has been inspired to complete her education.

Mr. Troy asked if there were questions and Mr. Petteway stated that she was doing a great job. Mr. Troy thanked her for her report and for attending BCC.

### **FACULTY AND STAFF REPORTS**

Re Gena Gilliam provided reports for the faculty senate and staff council. Ms. Gilliam stated that the staff council met on February 11, 2021. The council discussed COVID-19 updates and a potential staff council scholarship. Lacie Jacobs, chair of the staff council, provided information to Ms. Gilliam for presentation to the Board. This information included an opportunity for the council to work with the College IT department to provide an anonymous button on the College website that any individual would be able to use to provide feedback. The second opportunity is an “Aligning Priorities” survey will be sent to the staff council to identify topics of discussion by priority level to determine how to make a strategic impact on the students, the College, and the community.

Ms. Gilliam provided additional information for the faculty senate. She reported that the English Department has held its annual writing contest. Sixteen submissions were received from the Clarkton School of Discovery. Ms. Gilliam went on to say that the English Honors Society, Sigma Kappa Delta, will hold its induction ceremony virtually. Sigma Kappa Delta is still accepting members for the 2020-2021 school year.

Ms. Gilliam reported on “Skills to Succeed Academy” a new initiative directed by Tim Marshburn. This user-friendly program can be used across all areas of the campus and will address career exploration, employability skills, and soft skills. Advisors, points of contact for the program, will assist faculty or staff members if there are questions. Ms. Gilliam stated that a “Train the Trainer” session was held on February 17<sup>th</sup>. She stated that other colleges have used this into their curriculum. A full roll out of the program is scheduled for the fall.

### **BLADEN COMMUNITY COLLEGE FOUNDATION REPORT**

Linda Burney provided the BCC Foundation report. Ms. Burney gave an update regarding the “Gala-To-Go” fundraiser event that has been set for Saturday, March 13. She told the Board that the gala website is available for use to order the meals. The \$50 meals will be available for pick-up at Barefoot’s Sandwich Shop at 3 pm on the 13<sup>th</sup> of March.

Ms. Burney reported that the Foundation is working with the family of JB Priest to establish an endowment. She also stated that she is working with Mr. Thomas Mundell in establishing an annual agri-business scholarship. Ms. Burney reported that 74 scholarships have been awarded at the College with 63 coming from the Foundation. She hopes that an additional 40 will be awarded. One-hundred and eleven scholarships were awarded from the Foundation during the previous year.

Ms. Burney told the Board that the Foundation would be assisting with providing gifts for the 2021 graduates. The Foundation helped to provide a gift bags to the 2020 graduates and she thanked the Board members who donated to the project in 2020. Ms. Burney stated that they were well received by the graduates.

Ms. Burney stated that the next Foundation executive committee meeting is scheduled for Tuesday, March 9<sup>th</sup> at 9 am via Zoom. The next hybrid Foundation board of directors meeting is scheduled for April 8<sup>th</sup> at 6 pm.

### **ACADEMIC AND STUDENT AFFAIRS COMMITTEE REPORT**

Sondra Guyton presented the fall 2020 curriculum and continuing education enrollment reports. Ms. Guyton reported that the final headcount for this semester was 1,134 for curriculum and 1,526 for continuing education. She stated that this is a slight decrease from the previous fall semester enrollment. Ms. Guyton stated that the FTE for the 2020 fall semester is 609 for curriculum, 10 FTE for the adult high school program and 78 FTE for occupational extension. She shared additional information regarding student enrollment by gender, ethnicity, and age. Ms. Guyton provided information regarding enrollment by location. She stated that 54% of curriculum students reside in Bladen County and 26% reside in Robeson County. Forty-one percent of continuing education students reside in Robeson County and 34% percent reside in Bladen County.

Ms. Guyton shared financial aid report for the 2019-2020 fiscal year with the Board. The report detailed the type of aid being received, the total amount received, and the number of students receiving financial aid. She reported that 737 students had received the Federal Pell Grant in the amount of over 2.8 million for the 2019-2020 year. She stated that there are continuing education scholarships that have been included that the Board may not have been aware of in the past. Golden LEAF also provided additional scholarships due to the COVID-19 pandemic.

Brian Campbell asked about the decrease in FTE for the fall 2020. He asked how that would impact the budget in the future. Dr. Lee answered Mr. Campbell's question by stating that it would impact the future budget. She went on to say that the budget is based on a two-year average or the highest of either year. Dr. Lee told the Board that the decline is about seven percent based on these averages, not fourteen percent. As a System, enrollment is down approximately eleven percent. Dr. Lee stated that the College is being very careful with expenditures and with recurring funds. The College is also receiving assistance from the System Office and from the Federal Government.

Mr. Campbell stated that he sees a lot of opportunity in the recruitment of Black, Hispanic, and American Indian students and he is looking forward to seeing how the senior administration addresses this item.

### **BUILDING/FACILITIES/GROUNDS COMMITTEE REPORT**

No building/facilities/grounds committee report was given.

### **FISCAL AFFAIRS COMMITTEE REPORT**

Mr. Petteway presented the Foundation Investment Committee Report. He stated the Foundation Investment Committee met with Skip Sizemore via Zoom in January and the investments have done well. As of December 31, 2020, the investments totaled \$1,140,509. Mr. Petteway reported that the current investments total \$1,183,214 to date.

### **PERSONNEL COMMITTEE REPORT**

Tiina Mundy provided the bi-annual personnel report for the period of September 1, 2020 through February 1, 2021. Ms. Mundy told the Board that the College currently has 102 budgeted positions. There were four terminations/retirements, all of which were voluntary or due to other opportunities. Ms. Mundy reported the number of job postings since September 1, 2020, as nine, five of which have been filled. The previous biannual report for the time period of April 1, 2020 through September 1, 2020 showed 101 budgeted positions.

### **PRESIDENT'S REPORT**

Dr. Lee began her report by stating that college employees are scheduled to begin receiving COVID vaccinations on March 10<sup>th</sup>. She stated that there is still a possibility that the College will be a mass distribution site of the vaccination if needed.

Dr. Lee reported to the Board that the college marketing department has been busy and that the annual report has recently been released. Ads promoting BCC can be seen on billboards, featured in the local media, and on Facebook.

### **OLD BUSINESS**

Mr. Troy presented the results of the annual Board self-evaluation. Eleven of twelve trustees completed the evaluation. Dr. Lee commented that the responses received from the self-evaluation were very positive. The Board self-evaluations are a SACS requirement and must be completed annually.

Missi Hester provided information regarding the 2021 NCACCT Law/Legislative Seminar previously scheduled to be held in Raleigh during April. Ms. Hester stated that the seminar has been changed to a virtual event and will still be held in April. Ms. Hester reported that additional information regarding the seminar would be forthcoming.

### **NEW BUSINESS**

No new business was reported.

### **UNFINISHED BUSINESS**

No unfinished business was provided.

### **ADJOURNMENT**

Chairman Troy thanked the trustees for their service and commitment to the College. At 7:03 p.m., the meeting adjourned with a motion by Mr. Petteway and a second by Mr. Britt. Motion carried.

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Dennis Troy, Chairman

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Amanda Lee, Secretary