



Bladen Community College

SUMMER 2022 REGISTRATION SCHEDULE

Advising and Registration

April 11th – April 29th

YOUR RESPONSIBILITIES AS AN ADVISEE ARE AS FOLLOWS:

- A. Become familiar with the requirements for your program of study.
- B. Make an appointment and meet with your Educational Advisor. Visit <https://www.bladencc.edu/campus-resources/student-advising/>, to identify your advisor. The BCC Advising Center will be open for **new students**. Details are available on our website at <https://www.bladencc.edu/campus-resources/student-advising/>.
- C. Register for classes through your educational advisor or get approval through your educational advisor to register online through Self-Service.
- D. Pay tuition and fees.
Pay online/ Tuition Payment Plan: Bladen Community College offers an online tuition payment plan through Touchnet. Students are also able to pay their tuition in full online through Touchnet. More information can be found at <https://www.bladencc.edu/web/wpc/uploads/Touchnet-Email-Announcement-Payment-Plan.pdf> .
Pay via phone: Payments can be accepted via phone at 910.879.5507. Monday – Thursday from 8:00 a.m. until 5:00 pm and Friday from 8:00 a.m. until 12:30 p.m.
Pay in-person: Payments can be made to the cashier in building 10. Monday – Thursday from 8:00 a.m. until 5:00 pm and Friday from 8:00 a.m. until 12:30 p.m.
Financial Aid: Some students may be eligible for scholarships, Longleaf Commitment, or Title IV assistance, also known as the PELL grant. Contact a financial aid representative today for assistance. Details about Financial Aid are available at <https://www.bladencc.edu/financial-aid/>.
- E. Keep track of courses taken and grade point average.

DEBT TO BLADEN COMMUNITY COLLEGE MUST BE PAID PRIOR TO REGISTERING FOR COURSES.

ATTENTION: ALL STUDENTS!

FAILURE TO “OFFICIALLY” WITHDRAW FROM UNWANTED COURSES COULD RESULT IN TUITION/FEE CHARGES. “OFFICIAL” WITHDRAWAL PROCEDURES CAN BE FOUND IN THE 2021-2022 *BCC General Catalog* and at <http://bladencc.smartcatalogiq.com/en/2021-2022/Academic-Catalog/Academic-Information/Official-Withdrawal-Procedures> .

THIRD PARTY PAYMENTS

Students with third party authorizations should contact Bridgette Singletary at bridgettesingletary@bladencc.edu or 910.879.5506. Examples of third party payments include but are not limited to TRA, TAA, WIOA, VOC REHAB, etc.

REFUND POLICY

It is your responsibility as a student to know the refund policy. Eligibility for a full refund occurs if the course(s) is dropped **prior** to the beginning of the term. Eligibility for a 75% refund occurs if the course(s) is dropped between the beginning of the term and the published end of the drop period as specified in the academic calendar. Refunds will not be authorized after the published refund dates and are mailed approximately four weeks after the refund request.

REGISTRATION CANCELLATION

Payment not received by **June 1, 2022** will result in a registration cancellation. Registration is complete only when tuition and fees have been paid.