

Bladen Community College Counseling Plan

Bladen Community College's Counseling Services are dedicated to providing all current and prospective students an enriching college experience.

Our staff is available to assist students in clarifying both academic, career, and personal goals while establishing appropriate educational plans.

The counselors discuss the requirements for enrollment and the procedures for general admission. Counselors assist students in making realistic decisions as they prepare to enter Bladen Community College. The counselors are available to assist students making course recommendations; the factors that are considered for college admission; the nature of studies at various levels; the relationship of secondary school experience to admission and success in college; the outlook and objective of college and university study; and the kinds of preparation necessary for various occupational or professional goals.

Counselors assist students to clarify their educational objectives, to plan their programs and to utilize resources with emphasis on meeting departmental and institutional requirements.

Students desiring to change major courses of study must receive academic counseling. The student must ensure the request for change of curriculum is returned to the Admission and Records Office. In the decision making process, the counselor assists students to either make the transition to a career or obtain additional education. The students may choose to review, alter or begin the career by seeking an additional career path.

A student may have personal or social concerns in adapting to the college environment. The counseling staff provides a confidential atmosphere in which the student may discuss these concerns. Counselors make appropriate referrals to agencies when a student has a long term counseling need.

We also work in conjunction with community agencies for additional counseling services when extensive therapeutic care is needed.

"Bladen Community College shall comply with the provisions of the Civil Rights Act of 1964 and other acts banning discrimination because of race, national origin, color, religion, sex, disability, age, veteran status, or political affiliation."

Apply for Veterans Educational Benefits.

First time veteran applicants will need to complete the VA form 22-1990 to apply for one of the benefits listed below.

- Ch. 30 – Active Duty/Former Active Duty
- Ch. 33 Post 09/11 GI Bill
- Ch. 1606 – Selected Reserve
- Ch. 1607 – Reserve Education Assistance Program (REAP)

Applications can be completed online by going through eBenefits at www.ebenefits.va.gov **OR** by completing the VONAPP at www.benefits.va.gov/gibill. You will need to upload or submit a copy of your **DD-214** (member-4 copy) if you have been on active duty, **OR** Notice of Basic Eligibility (NOBE), if you are using Chapter 1606/Selected Reserve benefits. **If you have used these benefits at another school, you will need to complete VA form 22-1995.** You can complete this form by going to www.gibill.va.gov **OR** through eBenefits at www.ebenefits.va.gov.

Dependents applying for Chapter 33 (Post 9/11), Transfer of Entitlement for the first time AND who have been approved by the Department of Defense (DOD) to use the benefits, will need to complete the **VA Form 22-1990e** by going to www.gibill.va.gov, and completing the VONAPP. If your benefits have not been approved for transfer by the DOD, the parent transferring the benefits will need to go www.benefits.va.gov/gibill/post911_transfer.asp for more information on the requirements and how to start the process.

Dependents/Spouses applying for Chapter 35-Survivors and Dependents Educational Assistance Program (DEA), OR Chapter 33-Fry Scholarship will need to complete **VA Form 22-5490** at www.gibill.va.gov. Dependents will need to upload a copy of their birth certificate, and spouses will need to upload a copy of their marriage license to accompany the application. **If you have used these benefits at another school, you will need to complete VA Form 22-5495.** You can complete this form at www.gibill.va.gov

Please keep a copy of your electronic application for benefits and any documentation uploaded to the VA for your records. Your school's VA Office will need a copy of your application and supporting documentation, **OR** your **Certificate of Eligibility** (*benefits approval letter from the VA*).

If you would like more information on each benefit, visit www.gibill.va.gov, or contact Carlton Bryan in our VA Office at 910-879-5524.

Steps for Requesting Accommodations

1. Student self-discloses information about their condition to:

J. Carlton Bryan

Disabilities, Testing, and Veterans Services Director

Building 8 Room 04

[910.879.5524](tel:910.879.5524)

cbryan@bladencc.edu

2. Student completes Intake/Consent Forms requesting accommodations.

3. Student provides the Office of Disabilities, Testing and Veterans Services with documentation from their care provider that outlines student's diagnosis and symptoms, and demonstrates need for accommodations.

Documentation can be from:

- Primary Care Provider, Specialist, or Therapist
- IEP from high school
- Psychological Evaluation
- Vocational Rehabilitation (VR)
- Division of Services for the Blind (DSB)

4. Student brings completed Intake/Consent Forms and documentation to scheduled meeting with an Office of Disabilities, Testing and Veterans Counselor or Director to discuss accommodations and process for using them.

5. Accommodations letters and confirmation agreements will be provided to the student to hand-deliver or email to each instructor. Student will need to request letters for instructors at the beginning of each subsequent semester from the Office of Disabilities, Testing and Veterans Counselor.

6. Instructors will complete/sign the Faculty Acknowledgment and Consent to Record forms and then students will return the document(s) to the Office of Disabilities, Testing and Veterans Counselor.

7. If approved for separate testing, the student will schedule the test with the Office of Disabilities, Testing and Veterans Counselor at least two days prior to the test by calling 910-879-5524 or by emailing Carlton Bryan the testing scheduler at cbryan@bladencc.edu.

INTAKE FORM FOR SERVICES

SECTION I: STUDENT INFORMATION

Name _____

Student ID# _____

Date of Birth _____

Date of Application _____
Month/Day/Year

Address _____
Street and Number, City, State, Zip Code

Home Phone _____

Cell Phone _____

Campus Email _____

Personal Email _____

Program of Study _____

Do you have a Legal Guardian? ____ Yes ____ No

Name of Legal Guardian _____

Legal Guardian's Phone No. _____

SECTION II. DIAGNOSIS

(SELECT ALL THAT APPLY): ____ ADD/ADHD ____ Deaf ____ Orthopedic/Mobility ____

Anxiety Disorder ____ Hard of Hearing ____ Psychiatric ____ Autism ____

Intellectual Disability ____

Spinal Cord Injury/Mobility ____ Visual Impairment ____

Learning Disability ____ Traumatic Brain Injury ____

Temporary Disability ____ Organic Brain Disorder ____

Other _____ (Seizure, Cancer, etc.)

Describe your disability and how it affects your performance as a student. _____

Accommodation Requests (Specify below) Note: Accommodations are approved based on the supporting documentation you provide and an intake interview with a Disability Services Counselor.

BRING THIS FORM TO YOUR INTAKE APPOINTMENT WITH YOUR ACCESSIBILITY SERVICES COUNSELOR.

SECTION III. STUDENT'S RESPONSIBILITIES Initial Below:

(Read first)_____ I understand that I am responsible for providing diagnostic documentation of my disability along with this Intake Form to become registered with the Office of Accessibility Services._____ My signature below affirms that I am registering with BCC's Office of Disabilities Services as a student with a disability as defined by the Americans with Disabilities Act and Section 504 of the Rehabilitation Act._____ I understand that despite my disability, I must meet the minimum/technical standards as set forth by my program of study and the classes I take with or without accommodations. _____ I am responsible for following the College's policies and the BCC Student Code of Conduct found in the College Catalog and online. If you need a copy, please ask your counselor. _____ I need to meet with my Disabilities Services Counselor/Director at the beginning of each term to get my Accommodation Notification Forms to give to my instructor(s). _____ I need to meet with my instructor(s) to discuss my accommodations.

SECTION IV. CONFIDENTIALITY STATEMENT

I _____, understand that the Office of Disability Services will (Student Name) not release any of my confidential information to others without my consent or completion of a signed "Consent for Release of Confidential Information" and a signed "Permission to Disclose Records" form unless otherwise required by law. Student Signature Date (and Parent/Guardian Signature if under age 18)

Legal Guardian's Signature Date

Staff Date